



International Student Release Form

International student visa holders must apply for a release from The University of Western Australia (UWA) if they are seeking to transfer to another CRICOS registered education provider in Australia. This is in accordance with Standard 7 of the [National Code of Practice for Providers of Education and Training to Overseas Students 2018](#).

Students must apply for a release to transfer if:

- they are currently studying in a pathway provider course, and do not wish to continue on to their principal degree course at UWA;
- they have completed their studies at a pathway provider, but do not wish to continue on to their principal degree course at UWA; or
- if they are currently enrolled in their principal degree course and have not completed at least six months of study.

Please print this form and complete in full. Please return the completed form, together with all other necessary documentation to UWA Admissions (admissions@uwa.edu.au).

Personal Details

UWA Student ID: _____ Date of birth (DD/MM/YYYY): _____

Family name: _____ Given names: _____

Contact Details

Unit No./Street Name: _____

Suburb/City: _____ State: _____ Postcode: _____

Personal Email Address: _____ Mobile No.: _____

UWA Course Details

UWA Offered Course: _____

UWA Course Intake: _____

Pathway Course Details (if applicable)

Pathway Provider (tick one): CELT Taylors College Canning College Other: _____

Pathway Provider Course: _____

Supporting Documentation to be Provided

- A valid letter of offer from the CRICOS registered education provider you are seeking a transfer to.
- A copy of the personal details page of your passport.
- Any other documentation to support your release to transfer request.
- If you are currently enrolled in a pathway provider course, or if you have just completed your pathway provider course, your most recent official academic transcript.
- If you are a government-sponsored student, a written confirmation from your sponsor approving your transfer.

If you are under 18 years of age

- The above documentation.
- Written confirmation or approval from your parent or legal guardian supporting your transfer.
- If you are not living with a parent or suitable relative in Australia, we must receive written confirmation from the education provider you are seeking a transfer to that they will accept responsibility for your accommodation, support and general welfare arrangements.

Personal Statement of Reason for Release

Declaration

By submitting and signing this form:

- I understand that my request for a release to transfer education providers will be reported to the Department of Home Affairs.
- I declare that all information and documents I have provided are genuine and correct.
- I understand that I must remain enrolled in my current course until the full release request process is finalised.
- I understand that it is not guaranteed that I will receive a refund for tuition fees paid to UWA if I am granted a release from UWA, and I am subjected to [UWA's Fee Refund Policy for International Students](#).
- I understand that UWA reserves the right to consider other factors when making a final decision, including information and/or documents provided as part of my initial admission application.

Student's Name: _____ Student's Signature: _____

Date Signed (DD/MM/YYYY): _____

Parent/Legal Guardian Approval (if student is under 18 years of age)

Name: _____ Signature: _____

Date Signed (DD/MM/YYYY): _____

Office Use Only

Callista Updated Student notified of decision PRISMS Updated Completed and Filed

Authorised by: _____ Date (DD/MM/YYYY): _____